

Coulston Parish Council

Parish Clerk - Mrs. Tekla Hicks
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4PW
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PUBLIC NOTICE of Coulston Parish Council General Meeting on **Tuesday 7th November 2023 at 7.30pm** to transact the following business at the location of the Coulston Village Hall, Coulston, Westbury, BA13 4NY.
Yours sincerely, T Hicks, Parish Clerk & RFO

AGENDA

1.	Apologies To receive and accept apologies.
2.	Declarations of Interest Councillors to declare any interests in the items to be discussed.
3.	Minutes of the previous meeting To consider and approve as a correct record the minutes of the Parish Council meeting held on 5 th September 2023.
4.	Questions from the public
5.	Reports from: (i) Unitary Councillor – Tamara Reay (ii) Chair
6.	Matters arising: (i) Update on removal of 20mph repeater sign in Dark Lane – Cllr McClymont (ii) Update on watch keeper – Cllr Reay & Cllr McClymont (iii) Drain leak in Church Lane – Cllr Suter
7.	Finance (i) To agree and approve CPC September banking financial statements with accounts listed up to and including 31 st October 2023 along with financial summary sheet (ii) Budget Planning – to agree timetable and actions for development of 2023/24 (iii) To note future election costs (iv) To agree Precept amount for 2024-25 (v) Lloyds bank set up for signatories and online banking – agree timescale (vi) Clerk’s expenses for Poppy Wreath
8.	Governance (i) Discussion on proposed Standing Orders – Cllr Fisher (ii) Discussion on proposed policies – Cllr Fisher (iii) Discuss adopting new Councillor Code of Conduct – Cllr Fisher (iv) To agree dates of meetings in 2024, and to book Village Hall – Clerk (v) To discuss Parish Council Chairman future planning

8.	Correspondence
9.	Confirmation of date of next meeting: Tuesday 4 th December 2023
10.	To close the meeting